



ENGLEFIELD CE PRIMARY SCHOOL

CHILD PROTECTION AND SAFEGUARDING POLICY

Sowing the seeds for a flourishing future

1. Our Commitment to Safeguarding

At Englefield CE Primary School, safeguarding is at the heart of our Christian vision:

Sowing the seeds for a flourishing future

We want every child to achieve, belong and thrive. A child cannot flourish unless they are safe, valued, heard and supported.

Our Christian values of love, respect, forgiveness and responsibility inform the way we care for children and one another. We seek to create a culture in which children know that adults will listen to them, take concerns seriously and act when help is needed.

Safeguarding and promoting the welfare of children is everyone's responsibility. We maintain a child-centred approach and work on the principle that it could happen here.

We recognise that children may experience abuse, neglect or exploitation at home, in the community, online, through relationships with other children or through contact with adults. We therefore seek to identify concerns early, provide the right help at the right time and take prompt action when children need protection.

Safeguarding is part of everyday school life. It informs our approach to attendance, behaviour, SEND, mental health and wellbeing, online safety, relationships, inclusion, recruitment and the curriculum.

2. Statutory Framework and Local Arrangements

This policy has regard to the latest relevant legislation and statutory guidance, including:

- Keeping Children Safe in Education 2026 (KCSIE)
- Working Together to Safeguard Children 2026
- Children Act 1989 and Children Act 2004
- Education Act 2002, including section 175
- Education Act 1996
- Equality Act 2010
- Children and Families Act 2014
- Counter-Terrorism and Security Act 2015 and the Prevent Duty
- Female Genital Mutilation Act 2003 and relevant statutory guidance
- Safeguarding Vulnerable Groups Act 2006, as amended
- Crime and Policing Act 2026, including changes to regulated activity with children
- Data Protection Act 2018 and UK GDPR
- Children's Wellbeing and Schools Act 2026 and applicable information-sharing requirements
- SEND Code of Practice
- current statutory attendance and Children Missing Education guidance
- statutory Relationships Education and Health Education requirements
- statutory guidance on filtering and monitoring
- statutory guidance on mobile phones in schools
- relevant guidance on searching, screening and confiscation
- guidance on sharing nudes and semi-nudes

- other relevant statutory guidance and local safeguarding procedures

The school works within the safeguarding arrangements of the Berkshire West Safeguarding Children Partnership (BWSCP) and follows relevant West Berkshire Council procedures, thresholds and referral arrangements.

The school's first point of contact for concerns about a child is normally the DSL or DDSL. Where a concern requires referral to children's social care, the school uses West Berkshire Contact, Advice and Assessment Service (CAAS) and follows local procedures.

The current West Berkshire arrangements identify CAAS as the front door for Children and Family Services. During office hours, professionals can contact CAAS on 01635 503190 and the public number is 01635 503090. Outside office hours, the school will follow the current West Berkshire contact information for the Emergency Duty Service.

Where a child is suffering, or is likely to suffer, significant harm, the school will make a referral to children's social care or the police without delay.

3. Safeguarding Leadership

Designated Safeguarding Lead

Miss Kate Galvin – Headteacher and Designated Safeguarding Lead (DSL)

Telephone: 0118 9302337

School email: office@englefield.w-berks.sch.uk

The Headteacher is also the DSL. The school ensures that the DSL has the authority, time, training, resources and support necessary to fulfil the role effectively.

The DSL is responsible for the day-to-day leadership of safeguarding and child protection. This includes receiving and responding to concerns, making referrals to children's social care, the police and other agencies, maintaining an effective safeguarding overview, ensuring concerns and decisions are recorded appropriately, overseeing child protection files, advising and supporting staff, and ensuring staff understand safeguarding procedures and local thresholds.

The DSL also contributes to multi-agency assessments, meetings and plans; oversees online safety, filtering and monitoring arrangements; ensures safeguarding is considered in relation to attendance, behaviour, SEND and wellbeing; manages concerns and allegations about adults in accordance with statutory procedures; ensures appropriate information is shared; maintains safeguarding training and awareness; and reports appropriately to the Governing Body.

Deputy Designated Safeguarding Lead

Miss Amy Langston – Deputy Designated Safeguarding Lead (DDSL)

Telephone: 0118 9302337

Contact via: office@englefield.w-berks.sch.uk

The DDSL is appropriately trained and provides safeguarding leadership when the DSL is unavailable. Because Englefield is a small school, all staff must know how to contact the DDSL and what to do if neither the DSL nor DDSL is immediately available.

Safeguarding concerns must never be left unattended or delayed because a particular member of staff is unavailable.

Governing Body

The Governing Body has strategic oversight of safeguarding. It will ensure that effective safeguarding arrangements are in place, the DSL is appropriately supported, safer recruitment requirements are met and staff receive appropriate safeguarding training.

The Governing Body will also monitor and challenge safeguarding practice, ensure the Single Central Record is maintained, review safeguarding policies and procedures, ensure children who may be particularly vulnerable receive appropriate support, and satisfy itself that safeguarding practice is effective and compliant with statutory requirements.

The governor with safeguarding responsibility provides appropriate monitoring and challenge. The Governing Body does not undertake operational case management.

All Staff

All staff, governors, volunteers, contractors, supply staff and other adults working in school have a responsibility to safeguard children.

All staff must read Part One of KCSIE 2026, understand this policy and the school's safeguarding procedures, maintain professional curiosity, report concerns promptly, maintain professional boundaries and never assume that someone else will report a concern.

4. Recognising Safeguarding Concerns

Staff must be alert to signs that a child may need help or protection. Concerns may arise through changes in behaviour, mood or presentation; attendance or punctuality; relationships or friendships; physical appearance or wellbeing; communication; engagement with learning; online activity; a child's home or family circumstances; something a child says or writes; or information received from another person or agency.

Abuse and neglect may be physical, emotional or sexual, or may involve neglect, exploitation or other forms of harm.

Staff must also remain alert to risks including domestic abuse, child criminal or sexual exploitation, serious violence, harmful sexual behaviour, sexual harassment and sexual violence, bullying and child-on-child abuse, online harm, sharing of nudes or semi-nudes, radicalisation and extremist influence, FGM, forced marriage, honour-based abuse, faith or belief-based abuse, racism and other prejudice-based harm, misogyny and gender-based hostility, trafficking and modern slavery, abuse within relationships, child-to-parent/carer abuse and other forms of extra-familial harm.

Children may experience several forms of harm at the same time. Staff should consider the child's circumstances as a whole. A concern does not need to be proven before it is reported.

5. What Staff Must Do if They Have a Concern

A member of staff who has a concern about a child must report it to the DSL or DDSL without delay and record it using the school's agreed safeguarding recording system. Staff must not wait for additional evidence before reporting a concern.

If a child discloses

Staff should:

- listen calmly and carefully;
- take the child seriously and allow them to speak in their own words;

- reassure them that they have done the right thing by telling;
- ask only necessary, non-leading questions;
- explain that information may need to be shared to keep them safe;
- never promise confidentiality;
- record the concern promptly and accurately; and
- pass the concern to the DSL or DDSL immediately.

Staff must not investigate the concern themselves, ask leading questions, confront an alleged perpetrator, attempt to prove or disprove an allegation, delay reporting or assume another person has already reported it.

Immediate danger

If a child is in immediate danger, staff must take immediate protective action and contact the police or emergency services as necessary.

Call 999 in an emergency.

Staff must not wait for the DSL to become available where immediate action is required. If the DSL and DDSL are unavailable, staff must use the school's alternative safeguarding arrangements and, where necessary, contact children's social care or the police directly.

6. Early Help and Family Help

Safeguarding includes responding to emerging concerns before they become crises.

The school will work with children and families to provide the right help at the right time. Depending on need, this may include support within school, Early Response, Family Help, health or specialist services, children's social care or child protection processes.

The school works with West Berkshire Children's and Family Services and other agencies where appropriate.

Where a referral is made, the school will provide relevant information, contribute to assessments and plans, attend meetings where appropriate, support the child and family, monitor progress and escalate concerns or professionally challenge decisions where necessary.

The school will follow local procedures for professional disagreement and escalation.

7. Attendance and Children Missing Education

Regular attendance is both an educational and safeguarding matter. The school monitors attendance, absence, lateness and patterns of non-attendance. Changes in attendance may indicate neglect, abuse, exploitation, bullying, mental health difficulties or other vulnerability. Attendance concerns will therefore be considered alongside the wider safeguarding picture.

The school follows its Attendance Policy, current Working Together to Improve School Attendance statutory guidance, current Children Missing Education guidance and relevant West Berkshire procedures.

Poor attendance does not, by itself, mean that a child is a Child Missing Education.

Where a child's whereabouts become unclear, the school will make reasonable enquiries and follow local procedures. Safeguarding concerns will be referred without delay and will not be postponed while attendance or CME procedures are completed.

8. Children Who May Be Particularly Vulnerable

All children are entitled to safeguarding protection. Some children may, however, face additional vulnerability or barriers to recognising, reporting or escaping harm.

This may include children with SEND or disabilities, medical or mental health needs, those who are young carers, children who have or have had a social worker, looked-after or previously looked-after children, children in kinship care or special guardianship arrangements, children who are frequently absent or missing, those affected by domestic abuse, children at risk of exploitation or trafficking, children affected by parental substance misuse, offending or mental health difficulties, those experiencing homelessness or significant family disruption, children experiencing racism, discrimination or prejudice, those displaying harmful behaviour, or children with other circumstances that increase vulnerability.

The school will consider individual circumstances and will not make assumptions based on disability, SEND, family background, religion, culture, sex, gender, race or any other characteristic.

SEND or disability must never be assumed to explain away behaviour or indicators that may have a safeguarding significance.

9. Child-on-Child Abuse

Children can harm other children. Child-on-child abuse is a safeguarding issue and will never be dismissed as "banter", "just having a laugh" or "children being children".

It may include bullying, physical abuse, sexual harassment or violence, harmful sexual behaviour, discriminatory or racist abuse, online abuse, sharing nudes or semi-nudes, coercion or intimidation, abuse within relationships and other harmful or exploitative behaviour.

The school will consider the age and development of the children, power imbalance, coercion, consent, vulnerability, repetition, impact and the risk to other children.

Children who have experienced harm will be supported. Children whose behaviour has caused harm will also receive appropriate support and intervention.

Restorative approaches may be used where appropriate but will never replace safeguarding action or place a child at further risk.

10. Online Safety and Digital Technology

Online safety is part of safeguarding and the curriculum. The school recognises risks arising through content, contact, conduct and commerce. These include grooming and exploitation, harmful or age-inappropriate content, cyberbullying, pornography, sexual harassment, image-based abuse, radicalisation, financial exploitation, gaming and messaging platforms, artificial intelligence and synthetic media, and other online harms.

The school provides age-appropriate online safety education and maintains appropriate filtering and monitoring arrangements.

Filtering and monitoring arrangements will be reviewed at least annually and following significant changes or incidents. The DSL and Governing Body will have appropriate oversight of these arrangements.

Any online concern affecting a child must be reported to the DSL or DDSL.

Mobile phones

The school follows the statutory Mobile Phones in Schools guidance. Pupils must not use mobile phones during the school day except where an agreed exception applies.

Practical arrangements are set out in the school's Mobile Phone Procedure.

Any safeguarding concern involving a mobile phone or personal device will be dealt with under the relevant safeguarding, behaviour and searching procedures.

11. Nudes and Semi-Nudes

If a child is known or suspected to have created, received or shared a nude or semi-nude image, staff must:

- remain calm;
- not copy, save, forward or photograph the image;
- not ask the child to show the image unnecessarily;
- report the matter immediately to the DSL or DDSL; and
- make a factual record.

The DSL will follow current DfE guidance and local safeguarding procedures.

The response will consider the child's age, development, consent, coercion, exploitation, threats, distribution, involvement of adults and risk to other children.

AI-generated or digitally altered sexual images will be treated as a safeguarding concern.

12. Prevent, Radicalisation and Extremism

The school complies with the Prevent Duty. Children may be vulnerable to radicalisation through online activity, relationships, communities or other influences. Concerns must be reported to the DSL. The DSL will determine whether the concern should be managed through normal safeguarding processes, Prevent/Channel, children's social care, the police or another appropriate service.

The school promotes resilience, critical thinking, respectful relationships and understanding of difference through its curriculum and wider school life.

13. FGM, Forced Marriage and Honour-Based Abuse

FGM, forced marriage and honour-based abuse are safeguarding concerns. Staff must report concerns immediately to the DSL or DDSL.

FGM

FGM is child abuse and a criminal offence. Where a teacher discovers that FGM appears to have been carried out on a girl under 18, the teacher must comply with the statutory mandatory reporting duty and personally report the matter to the police. The teacher should also inform the DSL and children's social care as appropriate.

A suspicion that a girl is at risk of FGM must be reported through normal safeguarding procedures.

Forced marriage

Forced marriage must not be treated as a family, cultural or religious matter. Staff must not attempt mediation or confront family members about a suspected forced marriage without appropriate safeguarding advice. The DSL will follow current statutory guidance and seek specialist advice where necessary.

14. Concerns About Adults

The school takes all concerns about adults working with or on behalf of children seriously. The procedures in KCSIE Part Four will be followed where an allegation indicates that an adult may have harmed a child, may have committed a criminal offence against or related to a child, may have behaved towards a child or children in a way that indicates they may pose a risk of harm, or may have behaved in a way outside work that indicates they may be unsuitable to work with children.

Where the harm threshold may be met, the school will contact the Local Authority Designated Officer (LADO) without delay and within the timescales required by statutory guidance.

Where the concern is about the Headteacher/DSL

Because the Headteacher is also the DSL, concerns about other staff will normally be managed by the Headteacher/DSL in accordance with KCSIE and LADO procedures.

Any allegation or concern about the Headteacher/DSL must be reported to the Chair of Governors, who will contact the LADO and act as case manager. Staff must not investigate the allegation themselves, and the school will follow LADO, police and children's social care advice.

Confidentiality will be maintained as far as possible and information will be shared only where necessary and appropriate.

Where required, the school will consider referrals to the DBS and/or Teaching Regulation Agency.

15. Low-Level Concerns About Adults

The school promotes an open culture in which staff feel able to raise concerns about adult behaviour.

A low-level concern is any concern, however small, that an adult may have acted inconsistently with the Staff Code of Conduct but which does not meet the harm threshold. Examples may include inappropriate communication, over-familiarity, inappropriate one-to-one contact, favouritism, unnecessary physical contact, inappropriate use of personal devices or other behaviour inconsistent with professional standards.

Low-level concerns should be reported to the Headteacher/DSL or, where the concern involves the Headteacher/DSL, to the Chair of Governors.

Concerns will be recorded factually, confidentially and proportionately. Records will be reviewed for patterns.

Where there is uncertainty about whether a concern meets the harm threshold, the school will contact the LADO for advice.

Low-level concern records will not automatically be treated as allegations or evidence of misconduct.

16. Safer Recruitment and DBS Checks

The school is committed to safer recruitment and preventing unsuitable people from working with children.

Recruitment will comply with KCSIE Part Three and relevant legislation and will include appropriate application and shortlisting processes, scrutiny of employment history and gaps, references,

interviews, identity and right-to-work checks, qualification checks, DBS and barred-list checks, prohibition and restriction checks, overseas checks where required, and childcare disqualification checks where applicable. The school maintains a Single Central Record.

At least one person involved in recruitment will have appropriate safer recruitment training.

Regulated activity and volunteers

From 1 September 2026, the supervision exemption for regulated activity with children has been removed.

The school will assess whether staff and volunteers are undertaking regulated activity in accordance with the current legal definition, including the applicable frequency and period conditions.

From 1 September 2026, work involving teaching, training, instructing, caring for or supervising children may constitute regulated activity where the applicable frequency or period conditions are met, including work undertaken on more than 3 days in any 30-day period or work undertaken overnight. The school will assess each role against the full statutory definition and current DBS/DfE guidance rather than relying on any single condition in isolation.

The removal of the supervision exemption means that a person undertaking qualifying work with children may be in regulated activity even where they are supervised by another person who is themselves in regulated activity.

Where a volunteer is undertaking regulated activity, the school will obtain the appropriate enhanced DBS check with children's barred-list information.

Occasional volunteers who are not undertaking regulated activity will nevertheless be subject to appropriate safeguarding checks, supervision and risk assessment.

The school will reassess arrangements where a person's role, frequency of contact, period of activity or responsibilities change.

The school will not knowingly allow a barred person to undertake regulated activity with children.

17. Children Questioning Their Gender

The school will treat every child with dignity and respect and will ensure that safeguarding remains central to decision-making.

Where a child is questioning their gender or requests support relating to gender identity or social transition, the school will consider the individual circumstances, age, development, wishes and feelings, welfare, safeguarding needs, family circumstances and relevant legal duties.

Primary-aged children require a particularly careful and individualised approach. The school will normally involve parents or carers. If doing so may place the child at greater risk, the DSL will consider the circumstances carefully and seek appropriate advice.

The school will comply with the requirements of current statutory guidance and KCSIE concerning single-sex facilities and provision. In particular, the school will ensure that single-sex facilities are managed in accordance with the applicable requirements relating to biological sex, including that:

- children over the age of 8 are not permitted to access toilets designated for the opposite biological sex;
- children over the age of 11 are not permitted to access changing rooms designated for the opposite biological sex; and
- children must not share boarding or overnight accommodation with children of the opposite sex.

Where appropriate and lawful, the school will consider suitable alternative facilities for children who do not wish to use facilities designated for their biological sex, while ensuring that this does not compromise the provision of single-sex facilities.

The school will also comply with applicable requirements and guidance concerning participation in single-sex sports and other single-sex provision. Where sports need to be played in single-sex groups from a certain age to ensure children's safety, no exceptions are made. Where this is not the case, the school will undertake a balanced consideration of the request, taking into account the full range of relevant factors, including fairness.

Any safeguarding concern arising from these circumstances will be managed in accordance with this policy and KCSIE.

18. Mental Health, SEND and Physical Intervention

Mental health difficulties may be associated with abuse, neglect, exploitation or other safeguarding concerns.

Changes in behaviour, self-harm, suicidal thoughts, withdrawal or other significant changes in presentation should be considered alongside the wider safeguarding picture.

Staff must not attempt to diagnose mental health conditions. Concerns should be reported to the DSL and managed through the school's safeguarding, pastoral, medical and mental health arrangements.

Children with SEND or disabilities may experience additional barriers to communicating concerns. The school will make reasonable adjustments to enable children to communicate and access safeguarding support.

Where physical intervention or reasonable force is necessary, staff will follow the school's Physical Intervention Policy and current statutory guidance. Any significant or repeated use will be recorded and reviewed.

19. Information Sharing and Confidentiality

Information will be shared where this is necessary to safeguard or promote the welfare of a child. Data protection law does not prevent lawful information sharing for safeguarding purposes. Staff should share concerns promptly with the DSL or DDSL. The school may share information with children's social care, police, health professionals and other agencies where lawful and necessary. Information shared should be relevant, necessary, accurate, proportionate, appropriately contextualised and securely transmitted.

The school will follow the information-sharing expectations in KCSIE and Working Together to Safeguard Children 2026, as well as applicable information-sharing duties under the Children's Wellbeing and Schools Act 2026, data-protection law and relevant statutory guidance. Consent is not required where another lawful basis for sharing applies. Safeguarding action must not be delayed because consent has not been obtained.

Significant information-sharing decisions will be recorded where appropriate.

20. Safeguarding Records

The DSL is responsible for ensuring safeguarding records are maintained appropriately. Records must be factual and objective, timely, clear and accurate, securely stored and accessible only to those who need the information for safeguarding purposes. Records should distinguish, where relevant, between facts, observations, professional opinion and information reported by another person.

Child protection information will normally be kept separately from the main pupil file in a confidential safeguarding file.

When a child leaves the school, the child protection file will be transferred securely to the receiving school or setting in accordance with KCSIE. Where significant concerns exist, the DSL will also consider direct communication with the receiving DSL.

21. Working with Parents and Children

The school seeks positive and respectful relationships with families and will involve parents and carers in safeguarding decisions wherever appropriate. Children's wishes and feelings are important and will be taken seriously. Children will be given age-appropriate opportunities to speak to trusted adults, ask for help, report concerns about themselves or others, and raise concerns about adults. Children will be reassured that they will be listened to and supported.

Parents or carers will not be informed of a safeguarding concern where doing so could increase risk to the child, prejudice an investigation or otherwise be contrary to the child's welfare. The DSL will make decisions about parental involvement in accordance with safeguarding procedures and professional advice.

22. Alternative Provision and External Providers

Where Englefield places a child in alternative provision, the school retains responsibility for safeguarding and will undertake appropriate due diligence before and during the placement. The school will establish who is responsible for safeguarding, the provider's safeguarding arrangements, appropriate recruitment and DBS arrangements, attendance and absence procedures, arrangements for reporting safeguarding concerns, arrangements for SEND and medical needs, behaviour and physical intervention arrangements, online safety arrangements where relevant, and appropriate information-sharing arrangements.

The school will maintain appropriate contact with the provider and monitor the child's attendance, welfare and safeguarding.

Safeguarding concerns must be communicated to the school without delay.

Where external organisations provide activities on school premises, the school will ensure appropriate safeguarding arrangements are in place.

23. Whistleblowing and Professional Challenge

The school encourages staff to raise concerns about unsafe safeguarding practice. Concerns should normally be raised with the Headteacher/DSL or DDSL. Where the concern involves the Headteacher/DSL, or where it is inappropriate or impossible to raise it internally, staff should contact the Chair of Governors or an appropriate external safeguarding or whistleblowing service.

Staff should never allow hierarchy, professional relationships or fear of repercussions to prevent them from safeguarding a child.

The school will ensure staff know about the NSPCC Whistleblowing Advice Line: 0800 028 0285.

24. Training and Induction

All staff must read Part One of KCSIE 2026 and receive safeguarding and child protection training as part of induction and regular updates thereafter. Safeguarding training will reflect Englefield's context and will cover, as appropriate, recognising abuse and neglect, reporting and recording procedures, child-on-child abuse, online safety, attendance and children missing education, exploitation, domestic abuse, Prevent, FGM and forced marriage, harmful sexual behaviour, racism and prejudice-based harm, SEND and additional vulnerability, information sharing, allegations and low-level concerns, and safer recruitment where relevant to the individual's role.

The DSL and DDSL receive safeguarding training appropriate to their responsibilities and maintain their knowledge through continuing professional development.

Training will be reviewed in response to changes in legislation, statutory guidance, local safeguarding learning, incidents and emerging risks.

25. Safe Culture, Behaviour and School Life

Safeguarding is embedded in the school's culture, curriculum and daily practice. The school promotes respectful relationships, equality and inclusion, positive behaviour, healthy boundaries, children's confidence to speak out, safe use of technology, awareness of harmful behaviour and exploitation, and respect for difference.

Changes in behaviour may indicate that a child is experiencing harm. Behaviour management must therefore never replace safeguarding action.

Significant behaviour difficulties, repeated removal from learning, suspension, exclusion, part-time timetables or persistent absence will be considered alongside the child's safeguarding and wider welfare needs.

The school will also consider safeguarding when planning educational visits, activities, trips, work with external organisations and use of the school premises.

26. Monitoring, Review and Governance

The Headteacher/DSL will monitor safeguarding throughout the year. Monitoring will include, as appropriate, safeguarding concerns and referrals, attendance and absence, child-on-child abuse, prejudice-based incidents, allegations and low-level concerns, online safety and filtering/monitoring, safer recruitment and the Single Central Record, DBS and barred-list arrangements, training and induction, safeguarding records, vulnerable children, alternative provision, multi-agency working, and learning from safeguarding incidents and reviews.

The Governing Body will receive sufficient information to provide effective strategic oversight and challenge.

The policy will be reviewed at least annually and sooner if there are significant changes to legislation, statutory guidance, local arrangements, school circumstances or safeguarding risks.

27. Key Safeguarding Contacts

Within school:

Designated Safeguarding Lead (DSL)

Miss Kate Galvin – Headteacher

Telephone: 0118 9302337

Email: headteacher@englefield.w-berks.sch.uk

Deputy Designated Safeguarding Lead (DDSL)

Miss Amy Langston

Telephone: 0118 9302337

Email: alangston@englefield.w-berks.sch.uk

Chair of Governors

For concerns about the Headteacher/DSL, contact the Chair of Governors through the school.

West Berkshire:

Children and Family Services – CAAS

Professionals: 01635 503190

Public: 01635 503090

Email: child@westberks.gov.uk

Emergency Duty Service

Outside normal office hours: 01635 351999

Local Authority Designated Officer (LADO)

Telephone: 01635 503153

Email: LADO.LADO@westberks.gov.uk

Police

Emergency: 999

Non-emergency: 101

The school will always use the most current West Berkshire contact information where local arrangements change.

28. Linked Policies and Procedures

This policy should be read alongside the school's current versions of the following documents, where applicable to the school's current arrangements:

- Staff Code of Conduct
- Low-Level Concerns Procedure
- Allegations Against Adults / Managing Allegations Procedure
- Positive Behaviour for Learning Policy
- Anti-Bullying Policy
- Attendance Policy
- Children Missing Education arrangements
- Online Safety arrangements
- Filtering and Monitoring arrangements
- Mobile Phone Procedure
- Relationships and Health Education arrangements
- SEND Policy

- Mental Health and Wellbeing arrangements
- Physical Intervention Policy
- First Aid and Supporting Pupils with Medical Conditions arrangements
- Safer Recruitment arrangements
- Volunteers Policy
- Whistleblowing Policy
- Complaints Policy
- Data Protection and Information Governance arrangements
- Alternative Provision arrangements

The above-listed policy, procedure and arrangement documents have been checked and verified against the school's current policy register.

29. Statutory and Local Reference Documents

The school will maintain access to the current versions of the following:

- Keeping Children Safe in Education 2026
- Working Together to Safeguard Children 2026
- BWSCP safeguarding arrangements and procedures
- West Berkshire safeguarding thresholds and referral procedures
- West Berkshire CAAS and Early Response arrangements
- current Prevent guidance
- current FGM statutory guidance
- current attendance and Children Missing Education guidance
- current DfE guidance on sharing nudes and semi-nudes
- current DfE guidance on filtering and monitoring
- current DfE mobile-phone guidance
- current DBS guidance on regulated activity with children
- other statutory guidance relevant to the school's safeguarding responsibilities

The school will update its procedures when statutory or local requirements change rather than waiting for the next annual policy review.

Policy Management

School: Englefield CE Primary School

Policy: Child Protection and Safeguarding Policy 2026/27

Policy Lead: Headteacher / Designated Safeguarding Lead

Implementation: Headteacher/DSL, DDSL and all staff

Governance: Governing Body – strategic oversight, monitoring and challenge

Approved: _____

Date approved: _____

Effective from: 1 September 2026

Next review: Summer 2027